

1 DAY

SWEDISH LABOR LAW

– for non-Swedish managers

- understand your responsibilities by law
- how to enter and terminate a contract of employment
- prevent mistakes in dealing with employees' issues and rights

As a non-Swedish manager, it may be difficult to understand the Swedish Labor market, the legislation and the role of the union. This course will help you understand the Swedish Labor Law system, and your responsibilities as a manager. In addition, it will improve your knowledge within the area so you can avoid making mistakes in dealing with employees' issues and rights.

The next course will be held on 24 October 2012 in Stockholm.

Bookings may be made via our home page www.foretagsuniversitetet.se or by phone on 08 600 62 00. You can also fax us or submit the reply slip attached.

Boka direkt:

foretagsuniversitetet.se/1896

För personlig rådgivning ring:
08-600 62 00 eller mejla
kurs@foretagsuniversitetet.se.

PROGRAMME

→ Swedish Labor Law – an overview

- Background
- Parties at the Swedish Labor market
- Central Acts currently in force

→ Co-determination

- Employment act (co-determination in the workplace) – MBL
- Collective agreements
- Obligation to inform and negotiate

→ Employment

- Employment Protection Act
- Entering into an employment agreement
- Terminating employment

→ Working hours

- Working Hours Act
- Ordinary and regular working hours
- Overtime

→ Leave

- Summary of current legislation
- Vacation
- Parental leave
- Educational leave

→ Work environment in the workplace

- Work environment legislation
- Employer's /managers' responsibility
- Aspects/areas of the work environment



INFORMATION

Date and place

October 24 in Stockholm, Globen City, Arenavägen 61. Rooms at the Quality Hotel Globe may be booked at a reduced rate.

Participants

Non-Swedish managers working in Sweden.

Aim

The aim is to provide the necessary skills and knowledge in order to:

- act according to law when entering and terminating a contract of employment
- know the extent of leave your employees are entitled to by law
- be more confident regarding the Swedish working hours regulation
- understand your responsibility within the work environment in the workplace
- have an overall understanding of the Swedish labor legislation including collective agreements.

Trainer

Malin Ung

Course fee

SEK 5.900. The fee includes documentation, morning/afternoon coffee and lunch. VAT is not included.

Booking and information

For booking, information and consultation please call 08-600 62 00. You can also book by e-mail or fax. E-mail: kurs@foretagsuniversitetet.se. Fax: 08-600 29 50. Rooms at the Quality Hotel Globe may be booked at a reduced rate.